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**Sports Umbrella Twente Board 2024
*Policy Plan***

**January 2024**

**TABLE OF CONTENT**

[**RESPONSIBILITIES 3**](#_heading=h.3rdcrjn)

[President 3](#_heading=h.26in1rg)

[Secretary 3](#_heading=h.lnxbz9)

[Treasurer 3](#_heading=h.35nkun2)

[PR Commissioner 3](#_heading=h.1ksv4uv)

[External Commissioner 4](#_heading=h.ljlflzd7jx46)

[Portfolio Holder Sports and (Performing) Arts - Student Union 4](#_heading=h.44sinio)

[Fam project holders. 4](#_heading=h.qt23z4kn7i9t)

[**GOALS 5**](#_heading=h.3j2qqm3)

[Maintaining and updating the allocated budget 5](#_heading=h.1y810tw)

[Improving social connection between SSAs 5](#_heading=h.2xcytpi)

[Promotion of the SUT 5](#_heading=h.1ci93xb)

[Social safety 6](#_heading=h.i8qfnazew0eo)

[**COMMITTEES AND OTHER PARTIES 6**](#_heading=h.2bn6wsx)

[Sports Day Committee 6](#_heading=h.qsh70q)

[Advisory Board / Sector meetings 6](#_heading=h.3as4poj)

[Supervisory Board 7](#_heading=h.1pxezwc)

[**COMMUNICATION 7**](#_heading=h.147n2zr)

[**Sector division 8**](#_heading=h.23ckvvd)

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# RESPONSIBILITIES

The board for Sports Umbrella Twente consists of 6 people: the president, the secretary, the treasurer, the PR commissioner, the external commissioner and the portfolio holder Sports and (Performing) Arts of the SU.

## President

The role of president is taken over by Tijmen Zandstra. He will be the representative of the SUT to outside parties and lead board meetings and the general assemblies (GA). The main duties will be:

* Chair board meetings and general assemblies.
* Act as representative for SUT at Studentensport Nederland.
* Representing the SUT board towards other parties at the UT (Umbrella’s, the Student Union, the Sportcentre etc.)
* Act as SUT representative for sector 1.

## Secretary

This year's secretary is Lennart Gerritsen. As such, he is responsible for taking minutes during meetings as well as being in charge of all general correspondence with sports associations, the Sports Centre, Studenten Sport Nederland, etc. The secretary’s main duties will be:

* Take minutes of board meetings and general assemblies.
* Do the administrative work for the SUT mail (with exception to the sector related mails).
* Have biweekly contact with the Sports Centre.
* Act as SUT representative for sector 2.

## Treasurer

The treasurer this year is Zare van Haaren. She will be responsible for the finances of the SUT, including the budget and the bookkeeping. The treasurer’s main duties will be:

* Making a budget plan for the SUT board.
* Maintaining the bookkeeping for the SUT and write a financial report at the end of the year.
* To have meetings with the Auditing Committee before every GA.
* To act as SUT representative for sector 4.

## PR Commissioner

The PR Commissioner is taken over by Noëlle Drexl. The improvement of the representation and reputation of the SUT is still important. Besides being in active contact with other sports boards the main duties consists of the following:

* Managing the website
* Managing the Instagram and LinkedIn
* Promotion of SUT activities (drinks, Sports day, etc.)
* Act as SUT representative for sector 6

## External Commissioner

This year there is a new function in the SUT board, namely the External Commissioner. This role is taken over by Anouk Müller. She will be responsible for contact with the Kick-In Committee and pick up some other general tasks.

* Manage Kick-In Do-groups
* Act as SUT representative for sector 3.

## Portfolio Holder Sports and (Performing) Arts - Student Union

The role of the portfolio holder Sports and (Performing) Arts for the upcoming year will be Pim Brouwer. The portfolio holder is a part of the SUT Board. However, instead of performing operational tasks within the board, the main tasks will be:

* Ensure a strong and smooth communication between the SU and the SUT.
* Represent the interest of the SU, SUT and student sporters in meetings and discussions with other parties, i.e. the Sports Centre.

## Fam project holders.

The coming year, the SUT has to update the FAM for the upcoming four years. This is going to be quite a big project. Therefore, there are two project holders for making sure the FAM is finalized: Lennart Gerritsen and Zare van Haaren.

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# GOALS

## Maintaining and updating the allocated budget

In the last year the Facility Allocation Model was used in practice. We want to make sure the FAM is still clear to each association. Next to discussing it during sector meetings, we would like to provide more information about the workings of the FAM in a document. The former SUT board started working this out. We want to finalize this document, publish it and promote it for all sport boards. On top of that, we would also like to organize an information evening about the FAM, once again.

Next to that, the coming year the FAM also needs to be updated for the coming four years. This is going to be quite a big project, involving the evaluation of the old FAM and writing the new one.

* Goal 1.1: Organize an evaluation meeting of the old FAM
* Goal 1.2: Write the new FAM
* Goal 1.3: Make sure the FAM is clear to all associations by providing an explanation document.

## Improving social connection between SSAs

Improving the connection between SSAs is important for exchanging experience and information between associations. There is always a lot to learn from each other. We want to do this by organizing several drinks throughout the year in the Sportscanteen. Also, the Sports Day will be organized once again this year. Both the committee and the event itself are a great way to promote connection between SSA’s.

* Goal 2.1: Host a Sports Day in 2024.
* Goal 2.2: Ensure quarterly contact between SSAs (within and outside of their own sector).

## Promotion of the SUT

The improvement of the image of the SUT is still very important. We want to continue being more active on our Instagram and website. Furthermore, we want to make the office of the SUT in the Bastille better visible. We want to invest in a banner, which can be standing in the office, but also used during the Kick-In and other activities. We want to make it more clear that the office is from the SUT. This can also be done by holding sector meetings in the office.

The website will be updated and improved by adding an agenda for SUT activities and open tournaments from sports associations.

* Goal 3.1: Stay active on Instagram and post activity overviews.
* Goal 3.2: Keep the SUT website update, and add an agenda.
* Goal 3.3: Make the SUT office more visible

## Social safety

In the past few years, there has been a rise in the need for social safety within sports associations. At both student and non-student associations, social safety committees and/or confidential contact persons have been installed, or associations are working on their social safety in other ways. The SUT thinks they can play an important role in coordinating this increase of social safety, both by communicating between the associations, but also by setting up programs with the sports centre, centrum veilige sport (Dutch centre for a safe sports environment) and the UT.

* Goal 4.1: Help associations if they want to improve their social safety by assisting them in the process and setting up guidelines that comply with university rules.
* Goal 4.2: Have contact with the sports centre, the UT and CVS to see what else can be done at the UT.

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# COMMITTEES AND OTHER PARTIES

## Sports Day Committee

We will continue the hosting of the Sports Day the coming year. This is a big, fun event for all sports association boards, held at the end of the academic year. In order to make this event possible, we will need a committee. We are therefore looking for enthusiastic people who want to help organize the Sports Day. If you are interested, or know interested people, please let us know.

## Advisory Board / Sector meetings

Last year, the advisory board was transformed into sector meetings. This was done, in order to get in closer contact with associations. This system turned out to be an improvement, there we want to continue it.

Each sector will have meetings with their SUT representative, in which they are able to give the board advice on all matters and to ask questions. These meetings will be held roughly every two months, depending on the need per sector.

## Supervisory Board

The Supervisory Board (RvT) is there to make sure the board performs its tasks in line with the policy and vision the GA agreed upon. It consists of people with experience in the sports sector. We will frequently organize meetings with the supervisory board to discuss problems, important decisions and/or advice. Also, the supervisory board checks the pieces for the GA. These meetings will happen once in two months.

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# COMMUNICATION

To ensure clarity and trust between the SUT Board and all other parties, clear communication is required. The different channels of communication are listed below:

**Monthly Infomails**

Every month the SSAs, the Supervisory Board, and the Sports Centre will receive an infomail/newsletter to keep them up-to-date with events, deadlines, and what the SUT Board is doing.

**Instagram**

The SUT Instagram page will be used as an informal and fun way to give updates on what the SUT is working on, what activities will take place, what other SSAs are doing, and other updates regarding sports and activities. The Instagram page will be updated on a weekly basis.

The Instagram page will also be used to promote open tournaments organized by sports associations.

**Website**

The SUT website will be updated and kept up-to-date regarding information on all SUT-related matters. This will be access to the FAM documents, information about who to approach for what matters and promotion of open tournaments of sport associations. Additionally, we would like to add a page with information about activities organized by the SUT itself.

**WhatsApp**

WhatsApp will be used to facilitate the contact between the sector representative and the corresponding associations. Furthermore, the SUT Board will keep using the ‘Announcements sports UT’ group chat to update SSAs about events, last minute changes, and important emails. As this group is exclusively for announcements only the SUT Board has the rights to post messages in the chat.

**Google Calendar**

A Google calendar was shared with all SSAs. This calendar will be used to give the associations an additional overview of all upcoming activities.

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# Sector division

|  | **Sector 1** | **Sector 2** | **Sector 3** | **Sector 4** | **Sector 5** | **Sector 6** |
| --- | --- | --- | --- | --- | --- | --- |
| **SUT Representative** | **Tijmen** | **Lennart**  | **Anouk** | **Zare** | **???** | **Noëlle** |
| **Associations** | Aloha | Arriba | Arashi | DHC | DKV Euros | Hercules |
| Klein Verzet | Cabezota | Buitenwesten | High Tech Hitters | DRV Euros | Hippocampus |
| Kronos | Harambee | DIOK | Ludica | DZ Euros | MSG |
| Skeuvel | Messed Up | Linea Recta | Phoenix | Hardboard | Sagittarius |
| Slapping Studs | VV Drienerlo | Stretchers | Vakgericht | Piranha | Tartaros |
|  |  | Thibats |  |  | TSAC |